**Louisiana State Board of Private Investigator Examiners**

**September 19, 2023 - Board Meeting Minutes**

**Call to Order**

The meeting was called to order by Lance Wallace, on Tuesday, September 19, 2023, at 9:03 am, at 7414 Perkins Rd., Suite 120, Baton Rouge, Louisiana.

**Roll Call**

Present: Lance Wallace, Marcal Poullard, Tim Asmussen, Paul Dugas, and Maria Landry.

Absent: Annette Kovac and Jonathan Mitchell

Finding a quorum present, the regular order of business began.

Mr. Wallace led the members and audience in the Pledge of Allegiance.

**Approval of the Minutes**

**Motion:** Mr. Wallace made a motion to approve the minutes of the May 23, 2023, board meeting. The motion was seconded by Mr. Asmussen and passed unanimously.

**Public Comments**

Mr. Wallace opened the floor for public comments. There were no public comments.

**Approval of Agency Applications**

**Motion:** Mr. Dugas made a motion to approve the agency application of **Ryan Alms.** The motion was seconded by Mr. Asmussen. Mr. Alms was present.

**Roll Call Vote:** Mr. Poullard – yes, Mr. Asmussen – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Motion:** Mr. Wallace made a motion to approve the agency application of **Noel Baugh.** The motion was seconded by Mr. Asmussen. Mr. Baugh was not present. **Roll Call Vote:** Mr. Poullard – yes, Mr. Asmussen – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Motion:** Mr. Asmussen made a motion to approve the agency application of **Dusty Langlois.** The motion was seconded by Mr. Poullard. Mr. Langlois was present. **Roll Call Vote:** Mr. Poullard – yes, Mr. Asmussen – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Motion:** Mr. Wallace made a motion to approve the agency application of **Byron Melancon.** The motion was seconded by Mr. Dugas. Mr. Melancon was present. **Roll Call Vote:** Mr. Poullard – yes, Mr. Asmussen – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Motion:** Mr. Wallace made a motion to defer the agency application of **Mohamad Zeidan.** The motion was seconded by Mr. Asmussen. Mr. Zeidan was not present. **Roll Call Vote:** Mr. Poullard – yes, Mr. Asmussen – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Approval of Apprentice List**

**Motion:** Mr. Wallace made a motion to approve the Apprentice applications starting with John Scalise and ending with Corrie Davis. The motion was seconded by Mr. Asmussen and passed unanimously.

**Approval of Individual List**

**Motion:** Mr. Wallace made a motion to approve the Individual applications starting with Derek Robicheaux and ending with Eric Gray. The motion was seconded by Mr. Asmussen and passed unanimously.

**Approval of Journeyman List**

**Motion:** Mr. Wallace made a motion to approve the Journeyman applications starting with Roger Cox and ending with Julia Hansson. The motion was seconded by Mr. Asmussen and passed unanimously.

**Financial Report**

**Motion:** Mr. Wallace made a motion to approve the financial report which was read aloud by Mr. Asmussen. The motion was seconded by Mr. Poullard and was passed unanimously.

**Motion:** Mr. Wallace made a motion to approve the Annual Financial Report (AFR). The motion was seconded by Mr. Poullard and was passed unanimously.

**Motion:** Mr. Wallace made a motion to approve the allocated budget. The motion was seconded by Mr. Poullard. **Roll Call Vote:** Mr. Wallace – yes, Mr. Poullard – yes, Mr. Asmussen – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Motion:** Mr. Wallace made a motion to approve the budget. The motion was seconded by Mr. Poullard. **Roll Call Vote:** Mr. Wallace – yes, Mr. Poullard – yes, Mr. Asmussen – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Motion:** Mr. Wallace made a motion to approve the professional contract of Cardinal House Accounting. The motion was seconded by Mr. Asmussen and was passed unanimously.

**Motion to Amend the Agenda**

**Motion:** Mr. Wallace made a motion to amend the agenda to discuss financial issues**.** The motion was seconded by Mr. Asmussen. **Roll Call Vote:** Mr. Wallace – yes, Mr. Poullard – yes, Mr. Asmussen – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Motion:** Mr. Asmussen made a motion to add a mandatory fee of $100.00 for Continuing Education. This fee will go into effect January 01, 2024**.** The motion was seconded by Mr. Poullard. **Roll Call Vote:** Mr. Wallace – yes, Mr. Poullard – yes, Mr. Asmussen – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Motion:** Mr. Dugas made a motion to present a 20% fee increase to the Louisiana Legislature. The motion was seconded by Mr. Asmussen. **Roll Call Vote:** Mr. Wallace – yes, Mr. Poullard – yes, Mr. Asmussen – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Investigatory Officer’s Report**

**Motion:** Mr. Wallace made a motion to approve the investigatory report which was read aloud by Mr. Dugas. The motion was seconded by Mr. Asmussen and was passed unanimously.

**Training**

**Motion:** Ms. Kovac made a motion to approve the list of 40-hour course contracts with Baton Rouge Community College, Bossier Parish Community College, Delgado Community College, Fletcher Community College, LA Delta Community College, LSU Alexandria, LSU Eunice, LSU Shreveport, McNeese State University, South LA Community College, University of LA at Lafayette, and University of LA at Monroe. The motion was seconded by Mr. Asmussen and was passed unanimously.

**Motion to Amend the Agenda to go into Executive Session**

**Motion:** Mr. Wallace made a motion to go into executive session to discuss personnel and legal issues. The motion was seconded by Mr. Asmussen. **Roll Call Vote:** Mr. Wallace – yes, Mr. Poullard – yes, Mr. Asmussen – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Executive Session**

**Motion:** Mr. Wallace made a motion to go into executive session to discuss personnel and legal issues at 10:46 am. The motion was seconded by Mr. Asmussen. **Roll Call Vote:** Mr. Wallace – yes, Mr. Poullard – yes, Mr. Asmussen – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Motion:** Mr. Wallace made a motion to go back into regular session at 11:08 am. The motion was seconded by Mr. Asmussen. **Roll Call Vote:** Mr. Wallace – yes, Mr. Poullard – yes, Mr. Asmussen – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Adjournment**

**Motion:** Mr. Wallace made a motion to adjourn the meeting. The motion was seconded by Mr. Asmussen. **Roll Call Vote:** Mr. Wallace – yes, Mr. Poullard – yes, Mr. Asmussen – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed. The meeting adjourned at 11:08 a.m.